



North Central Texas Council of Governments

**TO:** NCTCOG Executive Board **DATE:** March 15, 2018  
**FROM:** Mike Eastland  
Executive Director  
**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board and the NCTCOG Foundation, Inc.** will be:

**DATE:** March 22, 2018

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**REGULAR BOARD MEETING**

**TIME:** 11:30 a.m. – Finance/Personnel Committee  
(J.D. Clark, Chair; Doug Athas; Bobbie Mitchell; Ray Smith; Bruce Wood)

12:00 noon – Lunch

12:45 p.m. – Executive Board Meeting

Immediately Following the Board Meeting – NCTCOG Foundation, Inc. Meeting

**PLACE:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive  
Arlington, TX 76011  
Transportation Council Room

President Lombard hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

March 22, 2018

12:45 P.M.

### Executive Board

- |                          |                            |                          |
|--------------------------|----------------------------|--------------------------|
| 1. ____ Tom Lombard      | 7. ____ Clay Jenkins       | 14. ____ Ron Simmons     |
| 2. ____ Kevin Strength   | 8. ____ Lee Kleinman       | 15. ____ Ray Smith       |
| 3. ____ J. D. Clark      | 9. ____ Curtistene McCowan | 16. ____ Glen Whitley    |
| 4. ____ Lissa Smith      | 10. ____ Bobbie Mitchell   | 17. ____ Kathryn Wilemon |
| 5. ____ Douglas Athas    | 11. ____ Nick Sanders      | 18. ____ Bruce Wood      |
| 6. ____ Kelly Allen Gray | 12. ____ Keith Self        | 19. ____ Paul Voelker    |
|                          | 13.                        |                          |

### Staff

____ Mike Eastland	____ Edith Marvin	____ Christy Williams
____ Monte Mercer	____ Michael Morris	____ Lucille Johnson
____ Tim Barbee	____ David Setzer	____ Stephanie Cecil
____ Doni Green	____ Molly McFadden	

### 11:30 AM: FINANCE/PERSONNEL COMMITTEE MEETING

Discuss the Vocational Rehabilitation Integration within the Workforce Centers and the Regional Police Academy Space Needs and Opportunity to Lease Additional Space.

### REGULAR SESSION

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### ACTION:

Motion/ Second	Item #	Name of Item
____/____	1	Approval of Minutes
____/____	2	Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation - Michael Morris

- \_\_\_/\_\_\_      3      **Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning - Michael Morris**
  
- \_\_\_/\_\_\_      4      **Resolution Authorizing an Agreement with the City of Granbury to Promote and Implement Clean Air Initiatives in Hood County - Michael Morris**
  
- \_\_\_/\_\_\_      5      **Resolution Authorizing Personal Services Agreement with Sandra Wesch to Expedite Environmental and Design Review for Surface Transportation Projects - Michael Morris**
  
- \_\_\_/\_\_\_      6      **Resolution Authorizing a Consultant Contract with Nelson\Nygaard Consulting Associates for the DART Red and Blue Line Corridors Transit-Oriented Development Parking Management Study - - Michael Morris**
  
- \_\_\_/\_\_\_      7      **Resolution Endorsing Access North Texas, the Coordinated Public Transit-Human Services Transportation Plan for North Central Texas - Michael Morris**

**APPOINTMENTS:**

- \_\_\_/\_\_\_      8      **Appointment to the Regional Aging Advisory Committee (RAAC) - Doni Green**
  
- 9      **Announcement of the President's 2018 Executive Board Nominating Committee - Mike Eastland**

**STATUS REPORTS:**

- 10      **Status Report on the Vocational Rehabilitation Integration within the Workforce Centers - Monte Mercer**
  
- 11      **Status Report on Regional Police Academy Space Needs and Opportunity to Lease Additional Space - Monte Mercer**

- 12     **Status Report on Regional Toll Revenue Funds, Regional Transportation Council Local Funds, and Regional Transportation Council Revolver Fund - Michael Morris**
  
- 13     **Status Report on Proposed NCTCOG Bylaws Amendment - Mike Eastland**
  
- 14     **Status Report on Contract with Workforce Board – Mike Eastland**

**MISCELLANEOUS:**

- 15     **Old and New Business**
  
- 16     **Future Calendar and Attendance**

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

# North Central Texas Council of Governments Foundation, Inc.

616 Six Flags Drive, Arlington, TX, 76011

## **BOARD MEETING**

March 22, 2018

[Immediately Following the Executive Board Meeting]

### **Executive Board**

- |                         |                           |                         |
|-------------------------|---------------------------|-------------------------|
| 1.____ Tom Lombard      | 7.____ Clay Jenkins       | 13.____ Ron Simmons     |
| 2.____ Kevin Strength   | 8.____ Lee Kleinman       | 14.____ Ray Smith       |
| 3.____ J. D. Clark      | 9.____ Curtistene McCowan | 15.____ Glen Whitley    |
| 4.____ Lissa Smith      | 10.____ Bobbie Mitchell   | 16.____ Kathryn Wilemon |
| 5.____ Douglas Athas    | 11.____ Nick Sanders      | 17.____ Bruce Wood      |
| 6.____ Kelly Allen Gray | 12.____ Keith Self        | 18.____ Paul Voelker    |

### **Staff**

- |                    |                     |                       |
|--------------------|---------------------|-----------------------|
| ____ Mike Eastland | ____ Edith Marvin   | ____ Christy Williams |
| ____ Monte Mercer  | ____ Michael Morris | ____ Lucille Johnson  |
| ____ Tim Barbee    | ____ David Setzer   | ____ Stephanie Cecil  |
| ____ Doni Green    | ____ Molly McFadden |                       |

### **NCTCOG FOUNDATION BOARD:**

Call to order time: \_\_\_\_\_

- |           | <u>Item #</u> | <u>Name of Item</u>   |
|-----------|---------------|---|
| ____/____ | F1            | <b>Approval of the Minutes from the July 27, 2017 NCTCOG Foundation, Inc. Board Meeting</b>   |
| ____/____ | F2            | <b>Resolution Authorizing Submittal of Grant Applications to Enhance and Support the NCTCOG Aviation Careers Program - Michael Morris</b> |

Adjournment: \_\_\_\_\_

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes —February 22, 2018

616 Six Flags Drive, Arlington, Texas

President Lombard called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on February 22, 2018.

**Members of the Board Present:**

1. Tom Lombard, President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
4. Kelly Allen Gray, Councilmember, City of Fort Worth
5. Clay Jenkins, County Judge, Dallas County
6. Lee Kleinman, Councilmember, City of Dallas
7. Curtistene McCowan, Mayor, City of DeSoto
8. Bobbie Mitchell, Commissioner, Denton County
9. Nick Sanders, Mayor, Town of Trophy Club
10. Keith Self, County Judge, Collin County
11. Ron Simmons, State Representative
12. Ray Smith, Mayor, City of Prosper
13. Kathryn Wilemon, Councilmember, City of Arlington
14. Paul Voelker, Mayor, City of Richardson

**Members of the Board Absent:**

15. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
16. Douglas Athas, Mayor, City of Garland
17. B. Glen Whitley, County Judge, Tarrant County
18. Bruce Wood, County Judge, Kaufman County

**Members of the Staff Present:**

Mike Eastland, Executive Director  
Monte Mercer, Deputy Executive Director  
Tim Barbee, Chief Information Officer, Research and Information Services  
Doni Green, Director of Aging  
Edith Marvin, Director of Environment and Development  
Molly McFadden, Director of Emergency Preparedness  
Michael Morris, Director of Transportation  
David Setzer, Director of Workforce Development  
Christy Williams, Director of 9-1-1  
Lucille Johnson, Assistant to the Executive Director  
Kelly Schmidt, Senior Criminal Justice Planner  
Stephanie Cecil, Administrative Assistant, EDO  
Dan Kessler, Assistant Director of Transportation  
Ken Kirkpatrick, Transportation Counsel  
Karen Richard, Chief Human Resources Officer  
Donald Parker, Planner, Transportation  
Maggie Lira, Account Manager, Administration  
Emily Beckham, Senior Grants & Contracts Coordinator, Transportation  
Lori Clark, Principal Planner, Transportation  
Christie Gotti, Senior Program Manager, Transportation  
Sara Harris, Senior Program Manager, Administration  
Chris Klaus, Senior Program Manager, Transportation

Heather Mazac, Compliance Legal Advisor, Administration  
Carmen Morones, Human Resources Manager  
Richard Michael, Budget Manager, Administration  
Shannon Stevenson, Program Manager, Transportation

**Visitors Present:**

Vincent Gallagher, Director of Preconstruction, Structure Tone  
Leif Pearson, Estimator, Structure Tone  
Jim Louis, Principal, Project Management, Avison Young

**REGULAR SESSION**

**ACTION:**

**Item 1 Approval of Minutes**

President Lombard stated that the first item on the agenda was approval of the minutes from the January Board meeting.

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the January Executive Board meeting.

Councilmember Kleinman and Judge Jenkins entered the meeting.

**Item 2 Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2017**

Monte Mercer, Deputy Executive Director, presented the Comprehensive Annual Financial Report (CAFR) for acceptance and approval, including: the single audit reports and the accompanying independent auditor's report for the fiscal year that ended September 30, 2017. He explained that the Audit Committee met with staff and the independent auditing firm, Weaver & Tidwell, LLP to review the reports prior to the Executive Board meeting.

Exhibit: 2018-02-02-AA

Upon a Motion by Mayor Strength (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing Contract with Frost Bank for Depository Services**

Monte Mercer, Deputy Executive Director, explained that NCTCOG periodically contracts for depository services based upon competitive proposals received from eligible financial institutions. A review committee recommended a contract be issued to Frost Bank for a three year term with two one-year renewal options, for a maximum term of five years.

Exhibit: 2018-02-03-AA

Upon a Motion by Mayor McCowan (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Contract with Structure Tone Southwest, LLC for General Contractor Services**

Monte Mercer, Deputy Executive Director, explained that the current building lease included a Tenant Improvement (TI) allowance of \$30 per square foot (a total of approximately \$4.3 million) for interior remodeling. NCTCOG contracted with BOKA Powell for architectural services for the remodel and now wishes to secure general contractor services. An evaluation committee is recommending a contract be awarded to Structure Tone Southwest, LLC, to provide General Contractor services, for a maximum five year term, in an amount not to exceed \$3,800,000 across all NCTCOG facilities.

Exhibit: 2018-02-04-AA

Upon a Motion by Lissa Smith (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing Contract with First Southwest Asset Management, LLC for Investment Advisory Services**

Monte Mercer, Deputy Executive Director, recommended the Board authorize a contract with First Southwest Asset Management, LLC, to provide an evaluation of NCTCOG's current investment policies and practices and possible additional investment options and non-discretionary portfolio management services. The contract specifies an initial two year contract term, in an amount not to exceed \$60,000 and two optional, two year renewals, contingent upon future Executive Board approval, as required by the Public Funds Investment Act. He explained that the contract has a 30 day, no fault opt out clause for discontinuation of services. Any substantive changes contemplated to current investment strategies will be provided to the Board in conjunction with the quarterly Board updates.

Board members discussed the merits of current management of investments versus the purchase of investment services. They also discussed the proposed charge for additional services and the additional investment choices that could possibly be made with agency funds. Monte Mercer explained that this item responded to previous Board conversations that the Board wanted staff to explore other investment options. He said that NCTCOG does not feel they have expertise, in house, to comprehensively evaluate potential investment choices, and were therefore recommending that the COG contract with a firm that had this expertise. He assured the Board that he is comfortable with whatever they decide. Staff recommended approving the proposed two-year agreement with the requirement that the staff come back in 180 days with an assessment of the value produced by this new investment strategy. At that time the Board could determine if it desired to continue with this service.

Exhibit: 2018-02-05-AA

Mayor Voelker moved to approve the Resolution as presented (seconded by Lissa Smith) provided that it be brought back to the Board for review and reconsideration in six months. A roll call vote was taken and the Motion passed. Seven members voted yes: President Lombard, Mayor Strength, Lissa Smith, Mayor McCowan, Mayor Sanders, Mayor Smith, and Mayor Voelker. Six members voted no: Councilmember Kleinman, Judge Jenkins, Councilmember Gray, Commissioner Mitchell, Judge Self, and Councilmember Wilemon.

**Item 6 Resolution Approving Internal Compliance Program**

Monte Mercer, Deputy Executive Director, explained that NCTCOG's formal Internal Compliance Program (ICP), was originally developed in response to a Texas Department of Transportation (TxDOT) grant requirement and is being updated based on a more recent TxDOT review. The ICP, as required by Texas law, applies to all NCTCOG programs, officers and employees. The ICP is designed to detect and prevent violations of laws, regulations, and ethical standards.

Exhibit: 2018-02-06-AA

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

*Representative Simmons left the meeting.*

**Item 7 Resolution Authorizing an Increase to the Contract with General Datatech L.P. for Microwave and Layer 2 Terrestrial Network and System Integration with SD-WAN**

Christy Williams, Director of 9-1-1 Programs, asked the Board to approve a revised, not to exceed contract amount, of \$9.5 million with General Datatech L.P. (GDT). She reminded the Board that in August 2015 they authorized a contract with GDT to build, design, and integrate a microwave network and Layer 2 terrestrial network, with a Software Defined Wide Area Network (SD-WAN) solution, in an amount not to exceed \$8.0 million. Staff is now projecting higher than anticipated costs to complete the next phase of the microwave buildout as a result of: building rather than leasing commercial tower space; the movement of select anticipated tower



locations; and necessary network design modifications.

Exhibit: 2018-02-07-911

Upon a Motion by Mayor McCowan (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Authorizing Contract with Incident Response Technologies, for Incident Management and Resource Tracking Software**

Molly McFadden, Director of Emergency Preparedness, explained that incident management and resource tracking software was identified as a need in SWAT Scenarios from the 2013 regional full-scale exercise after-action report and improvement plan (AAR/IP) and by the Regional Incident Management Tool Steering Committee. The software will be utilized for the Emergency Preparedness Department and available for purchase by participating entities in NCTCOG's North Texas SHARE cooperative purchasing program. An evaluation committee is recommending Incident Response Technologies as the preferred vendor for a maximum five year term (two-year agreement with three optional one-year renewals), in a total not to exceed amount of \$500,000.

Exhibit: 2018-02-08-EP

Upon a Motion by Mayor Voelker (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Authorizing Contract with Night Vision Devices for PVS 14 Night Observation Devices with White Phosphor Image Intensifiers**

Molly McFadden, Director of Emergency Preparedness, explained that the need for night observation devices was identified in both the 2013 and the 2016 regional full-scale exercise after-action report and improvement plan (AAR/IP). The Regional SWAT Working Group identified the third-generation PVS 14 Night Vision Goggles with white phosphor image intensifiers as the type of equipment needed. This contract with Night Vision Devices is for a one-year agreement, with two optional one-year renewals, for a maximum of three years and is also intended to be used for NCTCOG's North Texas SHARE cooperative purchasing program.

Exhibit: 2018-02-09-EP

Upon a Motion by Lissa Smith (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing Agreements for the CASA WX Program**

Molly McFadden, Director of Emergency Preparedness, explained the history of the CASA WX Program, including Board approval for agreements in 2011, 2013 and 2017. The CASA WX program installs, operates, and maintains a system of weather radars in North Central Texas, providing time-sensitive, high-resolution weather data, at neighborhood precision levels, to member jurisdictions and regional partners. The CASA WX membership program, administered by NCTCOG, is the primary funding mechanism for CASA WX in North Central Texas. She asked the Board for approval of two new 5-year agreements with CASA WX partners: the University of Massachusetts/Amherst (UMass) and Colorado State University (CSU). The agreements, for a cumulative amount not to exceed \$1,500,000, are contingent on the availability of funds received through the CASA WX membership program.

Exhibit: 2018-02-10-EP

Upon a Motion by Mayor Voelker (seconded by Lissa Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Resolution Authorizing Agreements for the 2017-2018 CMAQ/STBG Funding Initiative: Federal/Local Funding Exchanges Program**

Michael Morris, Director of Transportation, informed the Board that on January 11, 2018, the Regional

Transportation Council (RTC) approved four funding exchange partnerships in which federal transportation funding will be provided in exchange for a portion of local funding. The funding will be paid back to the RTC over time, in accordance with agreements with each partner. The RTC will contribute a total of \$19,664,049 in federal transportation funds in exchange for a total of \$17,738,209 in local funds to be used for RTC-related programs. One of these partnerships - between NCTCOG and participating cities in support of the Trinity Railway Express (TRE) - was previously approved by the Board. The other agreements are for projects in partnership with the Dallas Fort Worth International Airport and the cities of Terrell and Haltom City.

Exhibit: 2018-02-11-TR

Upon a Motion by Councilmember Wilemon (seconded by Lissa Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 12 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation**

Michael Morris, Director of Transportation, asked for authorization to receive an additional \$2,000,000 in funding (\$2,000,000 Surface Transportation Block Grant Program and \$400,000 in Transportation Development Credits) for implementation and continuation of two projects: Harry Hines Boulevard and McKinney Avenue Transit Authority M-Line Extension. He explained that the Regional Transportation Council programmed funds for the projects in July of 2017.

Exhibit: 2018-02-12-TR

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 13 Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning**

Dan Kessler, Assistant Director of Transportation, asked for approval of the second set of proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning (UPWP), which was first approved by the Board in July 2017. He reviewed a list of modifications that included project updates and funding adjustments, which resulted in the need for amendments to the Program.

Exhibit: 2018-02-13-TR

Upon a Motion by Mayor Sanders (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 14 Resolution Authorizing an Agreement with SwagIt Productions, LLC, for Video Web Hosting Service and Equipment/Maintenance**

Michael Morris, Director of Transportation, informed the Board that The Texas Legislature requires a metropolitan planning organization, which serves one or more counties with a population of 350,000 or more, to broadcast live internet video and audio of each open meeting. Subsequently, the videos must be archived and made available through a web site. The current contract for these service expires in April 2018. A consultant Selection Committee has recommended a contract with SwagIt Productions, LLC, the current provider, in an amount not to exceed \$61,000 over a five-year period. This assistance would provide video web hosting service and equipment/maintenance for various regularly scheduled meetings held by NCTCOG, including: meetings of the Executive Board, the RTC and the Workforce Development Board. Funding will be provided through a combination of funds from Transportation, Agency Administration and Workforce Development and will be based upon usage of services. Transportation will utilize RTC Local funds for transportation-related meetings.

Exhibit: 2018-02-14-TR

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 15 Resolution Authorizing an Interlocal Agreement with the Texas A&M Transportation Institute to Conduct an Oversize/Overweight Heavy-Duty Vehicle Emissions Impact Study**

Michael Morris, Director of Transportation, explained that this impact study is related to a previously executed agreement with the Texas Department of Transportation to study the air quality impact from emissions of oversize/overweight heavy-duty vehicles in the Dallas-Fort Worth nonattainment area. He asked the Board for approval to enter into an interlocal agreement with Texas A&M Transportation Institute (TTI) for an amount not to exceed \$415,000 for the development of data sets, investigation of heavy-duty vehicle activities, emissions testing, and data analyses. A final report will document the work performed and summarize methodologies, outcomes, and next steps. The funding source for this project is Congestion Mitigation and Air Quality Improvement Program funds utilizing Transportation Development Credits as the local match.

Exhibit: 2018-02-15-TR

Upon a Motion by Councilmember Wilemon (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 16 Resolution Authorizing Agreements for the Blue-Green-Grey Application for New Ideas**

Michael Morris, Director of Transportation, asked for authorization to enter into agreements for implementation of three projects under the Blue-Green-Grey Application for New Ideas funding opportunity, in an amount not to exceed \$110,000 of RTC local funds. A Selection Committee recommended awards for the following projects, which have been approved by the Regional Transportation Council:

- City of Southlake – Burney Lane Biofiltration System
- City of Farmers Branch – Green Bus Stop Design Guidelines
- Dallas Area Rapid Transit – Community Gardens Hatcher Station Pilot

The Blue-Green-Grey Application for New Ideas was initiated in 2017 to fund projects in the 12-county Metropolitan Planning Area that address innovative outcomes focused on combining three elements – Blue (water), Green (environment), and Grey (transportation infrastructure).

Exhibit: 2018-02-16-TR

Upon a Motion by Lissa Smith (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 17 Resolution Authorizing an Agreement with Schrickel, Rollins and Associates, Inc., for Preliminary Engineering Study of Midlothian Waxahachie Regional Trail**

Michael Morris, Director of Transportation, asked the Board to authorize a contract with Schrickel, Rollins and Associates, Inc., in an amount not to exceed \$240,000, to provide a preliminary engineering study for the Midlothian Waxahachie Regional Trail, using Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds. NCTCOG is coordinating with Ellis County, the City of Midlothian, and the City of Waxahachie to complete a 15 percent design schematic and environmental summary.

Exhibit: 2018-02-17-TR

*Councilmember Kleinman left the room.*

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 18 Resolution Adopting FY 2019 Criminal Justice Grants Policies and Procedures**

Kelly Schmidt, Senior Criminal Justice Planner, explained that NCTCOG and the Office of the Governor's Criminal Justice Division (CJD) have an Interlocal Cooperation Agreement to provide services to local governments, ISDs, and non-profit agencies. This agreement includes adopting Policies and Procedures that guide the process for evaluating criminal justice grant applications. The Criminal Justice Policy Development

Committee (CJPDC) reviewed and approved the FY 2019 Policies and Procedures and recommends adoption of the policy by the Board.

Exhibit: 2018-02-18-CJ

Upon a Motion by Mayor Voelker (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

*Councilmember Kleinman returned to the room.*

**Item 19 Resolution Authorizing A Contract With One Rain, Inc. For Flood Management Software For Participating Governmental Entities**

Edith Marvin, Director of Environment and Development, asked the Board to authorize a contract with One Rain, Inc., for a maximum five year term, in an amount not to exceed \$500,000. She explained that in response to member requests, NCTCOG's cooperative purchasing program (North Texas SHARE) collaborated with the region's Flood Management Task Force to conduct a procurement for Flood Management Software. A vendor was needed to provide a common technology solution that will collect, analyze, and display data from rain gauges throughout the region. The software will enable communities to see one another's data in real time as storms track across the region. Additionally, data will be shared automatically with program partners such as the Texas Water Development Board, the National Weather Service and others. Local governments that purchase this software through the regional program will realize cost savings of approximately 40%. Costs are reimbursed by participating entities that will access the contract through the North Texas SHARE Master Interlocal Agreement. Entities will enter into a Services Agreement with NCTCOG for one-time implementation costs and the recurring annual subscription fee.

Exhibit: 2018-02-19-ED

Upon a Motion by Mayor Sanders (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

*Councilmember Kleinman left the meeting.*

**APPOINTMENTS:**

**Item 20 Appointments to the Criminal Justice Policy Development Committee (CJPDC)**

Kelly Schmidt, Senior Criminal Justice Planner, explained that the Criminal Justice Policy Development Committee (CJPDC) Members serve as the grant review and priority-setting committee for local justice-related grants of approximately \$29.8 million in funds. The grants are used for law enforcement, courts, juvenile and victims' services. The CJPDC Nominations Subcommittee has recommended nine new committee appointments and five reappointments (for another three-year term), in addition to a Chair and Vice-Chair.

Chair: Chief Deputy Craig Johnson, Wise County Sheriff's Office

Vice-Chair: Ms. Julie Monge, Collin County Teen Court Coordinator/Juvenile Case Manager

Proposed New Members:

1. Mike Allen, Mayor, City of Mineral Wells, Palo Pinto County
2. Jeff Caponera, Chief of Police, City of Anna, Collin County
3. Shay Cathey, Senior Policy Advisor, Dallas County,
4. Robert Duckworth, Mental Health Counselor, Juvenile Services, Hunt County
5. Johanna Friedel, Project Director of 21st Century Community Learning Center, Greenville ISD, Hunt County
6. Kristen Howell, Chief Executive Officer, Children's Advocacy Center for Denton County
7. Todd Renshaw, Citizen-At-Large, Collin County
8. Carrie West, Chief of Police, City of Willow Park, Parker County
9. Erleigh Norville Wiley, District Attorney, Criminal District Attorney's Office, Kaufman County

Reappointments

1. Craig Johnson, Chief Deputy, Sheriff's Office, Wise County
2. Kelli Martin, Research Unit Supervisor, CSCD, Tarrant County
3. Dr. Jennifer Reingle Gonzalez, Associate Professor, UT School of Public Health, Dallas County
4. Duane Steele, Deputy Director, Pretrial Services, Dallas County
5. Carmen White, Assistant District Attorney, Dallas County

Upon a Motion by Mayor McCowan (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

**STATUS REPORTS:**

**Item 21 Status Update Recognizing Local Government Designation in the SolSmart Program**

Edith Marvin, Director of Environment and Development, explained that SolSmart is a national program designed to recognize communities that take actions to reduce barriers to solar energy development by awarding either Gold, Silver, or Bronze designations. SolSmart is led by the International City/County Management Association (ICMA) and funded through a grant from the U.S. Department of Energy's Sunshot Initiative. In partnership with The Solar Foundation and Meister Consultants Group, the Environment and Development Department and Transportation's Air Quality Team served as SolSmart advisors to local governments in the region, providing technical, administrative, and policy assistance, as well as webinars, workshops, and one-on-one consultations. NCTCOG has now completed the contract as a SolSmart Advisor and would like to announce the successful designation of 5 local city governments: SolSmart Gold - City of Cedar Hill; SolSmart Silver - City of Kennedale; SolSmart Bronze – Cities of Denton, Lewisville, and Plano.

The Solar Foundation has offered to continue assisting communities who are interested in participating in the SolSmart program and NCTCOG will continue to provide assistance and resources when available, including the maintenance of the resources located on the website [www.GoSolarTexas.org](http://www.GoSolarTexas.org).

**MISCELLANEOUS:**

**Item 22 Old and New Business**

Mayor Voelker thanked members of the Board for the help and support that was offered during the recent tragedy in Richardson \_\_\_\_\_.

**Item 22 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

There being no other business, President Lombard adjourned the meeting.

Approved by:

Checked by:

---

Tom Lombard  
 President, North Central Texas Council of Governments  
 Councilmember, City of North Richland Hills

---

Mike Eastland, Executive Director  
 North Central Texas Council of Governments



**North Central Texas Council of Governments**

*Item 2*

*Exhibit: 2018-03-02-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

In February 2018, the Executive Board approved funding for continuation and enhancement of existing transportation and air quality initiatives and for new projects implemented and managed by the North Central Texas Council of Governments (NCTCOG) staff for Fiscal Year (FY) 2017 through FY2019. Additional funding has been programmed for implementation and continuation of two additional projects: Implementation of Technology to Detect Auto Occupancy Verification and Regional Congestion Management and Data Collection.

The Regional Transportation Council approved the programming of funds for these projects on March 8, 2018. Staff is requesting Executive Board approval to receive an additional \$5,000,000 in funding (\$4,010,000 in Surface Transportation Block Grant Program funds, \$990,000 in State match, and 10,000 in Transportation Development Credits). NCTCOG will coordinate with the Texas Department of Transportation to enter into agreements to receive these funds.

A draft resolution authorizing the receipt of funds for planning and implementation programs is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:al  
Attachments

**RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FOR PLANNING AND IMPLEMENTATION PROGRAMS FROM THE TEXAS DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, on March 8, 2018, the RTC authorized the programming of Surface Transportation Block Grant Program funds and associated State match for planning and implementation programs to be administered and managed by NCTCOG.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to receive Surface Transportation Block Grant Program and State match funds in the amount of approximately \$5,000,000, as reflected in Attachment 1.

**Section 2.** These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

**Section 3.** The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.

**Section 4.** The Executive Director or designee is authorized to enter into agreements with the Texas Department of Transportation for each project specified in Attachment 1.

**Section 5.** NCTCOG is authorized to expend funds for the projects and in the amounts specified in Attachment 1.

**Section 6.** The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local match.

**Section 7.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Wise County



ATTACHMENT 1

Program Title	Funding Source	Match Source	Original Funding Amount	Additional/New Funding Amount	Total Funding Amount	Fiscal Year*	Program Status
<b>Approval for Additional Funds</b>							
Implement Technology to Detect Auto Occupancy Verification	STBG <sup>*</sup>	State	\$2,400,000	\$4,950,000	\$7,350,000	2017 - 2019	Ongoing
Regional Congestion Management & Data Collection	STBG	TDC <sup>**</sup>	\$477,450	\$50,000	\$527,450	2018	Ongoing

\* Fiscal Year denotes funding year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

<sup>\*</sup> Continuation of program is funded with STBG funds. The pilot program was funded with CMAQ.

<sup>\*\*</sup> Match is met with 10,000 in Transportation Development Credits.

TOTAL                    **\$2,877,450**                    **\$5,000,000**                    **\$7,877,450**



## North Central Texas Council of Governments

*Item 3*

*Exhibit: 2018-03-03-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning

The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2018 and FY2019 UPWP was approved by the Regional Transportation Council (RTC) and NCTCOG Executive Board in July 2017 and identifies the activities to be carried out between October 1, 2017, and September 30, 2019. The first set of modifications to the FY2018 and FY2019 UPWP were approved by the RTC and Executive Board in October 2017, and the second set of modifications were approved by the RTC and Executive Board in February 2018.

Listed below is Amendment #3 to the FY2018 and FY2019 UPWP. Included in these amendments are new initiatives, project updates and funding adjustments. The proposed modifications were presented at the February 5, 7, and 13, 2018, public meetings. No public comments were received. The Regional Transportation Council took action to approve the modifications at its March 8, 2018, meeting.

### **Transportation Planning Fund (TPF) Modification**

- 2.01 Travel Forecasting Support – Regional Travel Model (Update text to add University Partnership Program project on Behavioral Estimation of Origin-Destination Trip Tables, to create a method of estimating travel demand based on trip generation/distribution and traffic counts)

### **Other Funding Source Modifications**

- 1.04 Computer System Administration and Application Coordination – Regional Aerial Photography (Add \$550,040 Surface Transportation Block Grant Program [STBG] funds and \$138,760 Texas Department of Transportation [TxDOT] funds to reflect unspent FY2017 monies)
- 2.02 Transportation Data Management – Data-Supported Transportation Operations and Planning (D-STOP) in the Dallas-Fort Worth Area (Add \$75,000 RTC Local funds for third year of University Partnership Program project on Travel Modeling in an Era of Connected and Automated Transportation Systems: An Investigation in the Dallas-Fort Worth Area, which will focus on the development of scenarios using the developed model to produce various forecasts and convert the results to inform the planning process)

- 5.05 Congestion Management Planning and Operations – Video and Analytics Evaluating Lost Capacity Due to Technology-Related Behaviors (Add University Partnership Program project and \$50,000 STBG funds matched with Transportation Development Credits [TDCs] to analyze delay on the transportation system associated with distracted drivers)
- 5.05 Congestion Management Planning and Operations – Managed Lane Technology Assessment (Add \$3,960,000 STBG funds and \$990,000 TxDOT funds, and update text to reflect the implementation of technology to detect/verify auto occupancy on the entire managed lane system)
- 5.06 Regional Freight Planning (Add University Partnership Program project and \$20,000 STBG funds matched with TDCs to analyze automated vehicles and freight transportation; total project cost is \$60,000, and this increased funding will supplement currently available revenue)
- 5.11 Automated Vehicle Technology – Automated Vehicles: Development and Deployment (Add \$25,000 RTC Local funds to support Phase 2 of University Partnership Program project related to Direct Employment Impacts of Automated Vehicles which will focus on identifying job growth areas, training, and educational needs)

The following modifications have previously been approved by the NCTCOG Executive Board or under the Executive Director's delegated authority and are now being incorporated into the Unified Planning Work Program:

- 1.02 Program and Policy Administration – Program Administration (Add \$50,000 RTC Local funds to support upgrade of video displays in the NCTCOG Transportation Council Room)
- 1.04 Computer System Administration and Application Coordination – Computer Resource Management and Equipment Purchases (Update text in Exhibit II-2 to include upgrades to equipment in the NCTCOG Transportation Council Room and reflect additional \$50,000 in estimated price as noted above)
- 4.02 Coordination of Transportation and Environmental Planning Processes – Blue-Green-Grey Silo-Busting Initiatives (Add project and \$109,170 RTC Local funds to support three initiatives: 1) City of Southlake – Burney Lane Bio-filtration, 2) City of Farmers Branch – Green Bus Stop Design Guidelines, and 3) Dallas Area Rapid Transit – Community Gardens Hatcher Station)

A draft resolution supporting approval of the proposed UPWP modifications is attached for Executive Board consideration. Staff will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

vpj  
Attachment

**RESOLUTION APPROVING MODIFICATIONS TO THE FY2018 AND FY2019 UNIFIED PLANNING WORK PROGRAM FOR REGIONAL TRANSPORTATION PLANNING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, federal law, Fixing America's Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

**WHEREAS**, FAST assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

**WHEREAS**, the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council and the NCTCOG Executive Board in July 2017; and,

**WHEREAS**, new initiatives, updates to existing projects, and funding adjustments have resulted in the need to amend the FY2018 and FY2019 Unified Planning Work Program; and

**WHEREAS**, the proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning were approved by the Regional Transportation Council on March 8, 2018.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The Executive Board approves Amendment #3 to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning.
- Section 2.** The FY2018 budget is hereby amended to incorporate the resources associated with the approval of this resolution.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Wise County



**North Central Texas Council of Governments**

*Item 4*

*Exhibit: 2018-03-04-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing an Agreement with the City of Granbury to Promote and Implement Clean Air Initiatives in Hood County

In January 2018, the Regional Transportation Council approved additional funding for various air quality initiatives including funding for clean air initiatives in Hood County. The North Central Texas Council of Governments (NCTCOG) staff is seeking Executive Board approval to enter into an agreement with the City of Granbury to promote and implement clean air strategies throughout Hood County and surrounding communities for an amount not to exceed \$150,000. Hood County is near-nonattainment for the ozone standard and this effort will be an extension of NCTCOG staff work in the existing 10-county nonattainment area. A final report will document the work performed and summarize activities accomplished.

A draft resolution authorizing execution of an agreement with the City of Granbury in an amount not to exceed \$150,000 is attached. The funding source for this project is Surface Transportation Block Grant Program funds utilizing Transportation Development Credits as the local match. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

SS:ch  
Attachment

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CITY OF GRANBURY TO PROMOTE AND IMPLEMENT CLEAN AIR INITIATIVES IN HOOD COUNTY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, Hood County is considered near-nonattainment of the federal air quality standard for ozone and is actively involved in the development and implementation of the Ozone Advance Program Action Plan for air quality; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning includes new innovative partnerships with local governments to promote or implement projects that help improve air quality; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with the City of Granbury for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An agreement between NCTCOG and the City of Granbury in an amount not to exceed \$150,000 be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Wise County





**North Central Texas Council of Governments**

*Item 5*

*Exhibit: 2018-03-05-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Personal Services Agreement with Sandra Wesch to Expedite Environmental and Design Review for Surface Transportation Projects

The North Central Texas Council of Governments (NCTCOG) staff wishes to retain the services of Sandra Wesch through a personal services agreement to support environmental clearance and design review for surface transportation projects. Ms. Wesch has recently retired from full-time service at NCTCOG. She has over 30 years of experience in the environmental clearance of major transportation projects in both the public and private sectors with the last ten years as a NCTCOG employee.

The Scope of Services for Ms. Wesch is to assist in the development of the environmental documentation of the Collin County Outer Loop and High-Speed Rail between Dallas and Fort Worth, as well as other technical assistance as may be required. These are long-term activities that require specialized expertise. Ms. Wesch's services include, but are not limited to, the following: writing sections and providing technical support for the environmental documents, coordinating with local governments and stakeholders, reviewing of reports and designs, developing presentation materials, and providing advice and recommendations with respect to environmental clearance and design issues. Ms. Wesch is expected to provide an average of 20 hours per week of services in support of the Scope of Work.

Staff requests authorization to enter into a personal services agreement for an amount not to exceed \$250,000 over a two-year period, with an option to renew for additional one-year periods. The funding source is existing Regional Toll Revenue funds from the regional account (i.e., not a county-specific account) programmed by the Regional Transportation Council for environmental and planning support for surface transportation projects. These funds are in an existing funding agreement with the Texas Department of Transportation. There is no local match requirement.

A draft resolution authorizing NCTCOG to enter into a personal services agreement with Sandra Wesch in an amount not to exceed \$250,000 is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KK:al  
Attachment

**RESOLUTION AUTHORIZING PERSONAL SERVICES AGREEMENT WITH SANDRA WESCH TO EXPEDITE ENVIRONMENTAL AND DESIGN REVIEW FOR SURFACE TRANSPORTATION PROJECTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the FY2018 and FY2019 Unified Planning Work Program Subtasks 5.01 and 5.02 provide for support to local governments for environmental support and technical assistance for projects including the Collin County Outer Loop and High-Speed Rail between Dallas and Fort Worth; and,

**WHEREAS**, NCTCOG desires to retain the services of a recently retired employee, Sandra Wesch, through a personal services agreement to support environmental clearance and design review for major surface transportation projects, including the Collin County Outer Loop and High-Speed Rail between Dallas and Fort Worth.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A personal services agreement between NCTCOG and Sandra Wesch for environmental clearance and design review support for surface transportation projects in an amount not to exceed \$250,000 be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute an agreement with Sandra Wesch in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Wise County



**North Central Texas Council of Governments**

*Item 6*

*Exhibit: 2018-03-06-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing a Consultant Contract with Nelson\Nygaard Consulting Associates for the DART Red and Blue Line Corridors Transit-Oriented Development Parking Management Study

The North Central Texas Council of Governments (NCTCOG) is looking to develop planning recommendations for improved policies and practices managing the supply of vehicle parking to enable more transit-oriented development (TOD) and improve transit ridership around 28 DART Red and Blue Line stations. The study will conduct an occupancy count of select garages along the corridors and evaluate required parking minimums and utilization rates. This project is funded by a portion of the Federal Transit Administration (FTA) Planning Pilot for TOD grant awarded to NCTCOG in October 2016. Executive Board approval will be requested to enter into a consultant contract with Nelson\Nygaard Consulting Associates in an amount not to exceed \$275,000 (\$220,000 FTA funds and \$55,000 RTC Local funds).

On December 29, 2017, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Six proposals were received in response to the RFP. The Consultant Selection Committee (CSC) met on February 8, 2018 to review and evaluate proposals and on February 13, 2018 to interview a short list of consultants who responded to the RFP. The CSC then recommended Nelson\Nygaard Consulting Associates to complete this project. Nelson\Nygaard Consulting Associates has a Disadvantaged Business Enterprise participation goal of a minimum 31.92 percent for this project.

A draft resolution authorizing NCTCOG to enter into a consultant contract with Nelson\Nygaard Consulting Associates, in an amount not to exceed \$275,000, to complete the DART Red and Blue Line Corridors TOD Parking Management Study is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

TL:bw  
Attachment

**RESOLUTION AUTHORIZING A CONSULTANT CONTRACT WITH NELSON\NYGAARD CONSULTING ASSOCIATES FOR THE DART RED AND BLUE LINE CORRIDORS TRANSIT-ORIENTED DEVELOPMENT PARKING MANAGEMENT STUDY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the FY2018 and FY2019 Unified Planning Work Program Subtask 5.03 includes Transit-Oriented Development (TOD) parking utilization study and policy recommendations; and,

**WHEREAS**, on May 26, 2016, the Executive Board approved the submittal of a grant application for a total of approximately \$1.4 million in funding under the Federal Transit Administration (FTA) Planning Pilot for TOD Grant Program; and,

**WHEREAS**, in October of 2016 NCTCOG was awarded \$1.4 million in funding under the FTA Planning Pilot for TOD Grant Program to match \$50,000 from local partners and \$325,000 of RTC Local for contribution of local matching funds; and.

**WHEREAS**, NCTCOG initiated a Request for Proposals to hire a consultant to complete the TOD Parking Management Study as part of the FTA Planning Pilot for TOD Grant; and,

**WHEREAS**, Nelson\Nygaard Consulting Associates has been recommended by the Consultant Selection Committee to complete the TOD Parking Management Study; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and Nelson\Nygaard Consulting Associates to conduct a TOD Parking Management Study in an amount not to exceed \$275,000 be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Wise County



**North Central Texas Council of Governments**

*Item 7*

*Exhibit: 2018-03-07-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Endorsing Access North Texas, the Coordinated Public Transit-Human Services Transportation Plan for North Central Texas

The Federal Transit Administration's Enhanced Mobility of Seniors and Individuals with Disabilities Program, as well as State coordinated planning requirements, require the development of a public transit-human services transportation plan every four years. The Texas Department of Transportation (TxDOT) designated the North Central Texas Council of Governments (NCTCOG) as the lead agency to develop this plan, called Access North Texas, for the 16-county North Central Texas region. Subtask 3.05 of the FY2018 and FY2019 Unified Planning Work Program includes this update to Access North Texas.

NCTCOG staff recently updated Access North Texas through an inclusive planning process with the participation of elected officials, local government staff, transit riders, health and human service agencies, educational institutions, and businesses. This plan identifies the transportation needs of older adults, individuals with disabilities, individuals with lower incomes, and others with transportation challenges. Access North Texas focuses on strategies to address identified public transportation needs. The plan serves as a guide for projects funded under federal transit programs that serve transit-dependent populations.

The Regional Transportation Council approved the plan on March 8, 2018. The plan is available for review at [www.accessnorthtexas.org](http://www.accessnorthtexas.org). A draft resolution endorsing Access North Texas is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board endorsement. Upon endorsement, Access North Texas will be transmitted to TxDOT and other impacted agencies.

KS:tmb  
Attachment

**RESOLUTION ENDORSING ACCESS NORTH TEXAS, THE COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN FOR NORTH CENTRAL TEXAS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, federal law, the Fixing America's Surface Transportation (FAST) Act, requires the establishment of a locally developed, coordinated public transit-human services transportation plan for agencies seeking funding under the Enhanced Mobility of Seniors and Individuals with Disabilities Program; and,

**WHEREAS**, Chapter 461 of the Texas Transportation Code requires the development of a regional plan to coordinate public transportation services funded with federal, state, or local funds; and,

**WHEREAS**, the North Central Texas Council of Governments was designated as the lead agency to develop the coordinated public transit-human services transportation plan for the 16-county North Central Texas region; and,

**WHEREAS**, Subtask 3.05 of the FY2018 and FY2019 Unified Planning Work Program includes public transportation planning and management activities; and,

**WHEREAS**, Access North Texas was locally developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public; and,

**WHEREAS**, Access North Texas was approved by the Regional Transportation Council on March 8, 2018.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The North Central Texas Council of Governments Executive Board endorses Access North Texas.

**Section 2.** This resolution will be included in the final documentation of Access North Texas.

**Section 3.** Access North Texas will be transmitted to the Texas Department of Transportation and other impacted agencies.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Wise County





**North Central Texas Council of Governments**

***Item 8***

*Exhibit: 2018-03-08-AG*

Meeting Date: March 22, 2018

Submitted By: Doni Green  
Director of Aging Programs

Item Title: Appointment to the Regional Aging Advisory Committee (RAAC)

The Regional Aging Advisory Committee assists the North Central Texas Council of Governments (NCTCOG), in its capacity as the Area Agency on Aging (AAA), in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 5 vacancies. To fill these vacancies NCTCOG has solicited nominations from county judges and recruited individuals directly, if county judges have had no nominees. Attorney DeeAnn Strother has been nominated to fill one of two vacancies in Johnson County.

We are seeking Board approval of Ms. Strother's nomination.

Should you or the Executive Board have questions, I will be available to respond before or during the Board meeting. I may be contacted at 817-695-9193.

Thank you.

## **REGIONAL AGING ADVISORY COMMITTEE**

### **PRIMARY RESPONSIBILITY OF COMMITTEE**

The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

### **NUMBER OF COMMITTEE MEMBERS**

28

### **TERMS OF MEMBERSHIP**

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

### **STANDARD MEETING DATE**

The Committee meets quarterly.

### **SPECIAL REQUIREMENTS**

- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.
- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.
- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.
- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**AREA AGENCY ON AGING**

**PROPOSED REGIONAL AGING ADVISORY COMMITTEE  
(Terms expiring December 31 of year indicated)**

<b>COUNTY</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Collin</b>	Pat Rogers		Sue Whitehurst
<b>Denton</b>	Edgar Pilkington		Ronnie Smith
<b>Ellis</b>	Nanette McNatt		Maurice Osborn
<b>Erath</b>		Bailee McCauley	
<b>Hood</b>	Patsy Newsom		Patricia Reiner
<b>Hunt</b>	Cheryl Zelhart	Berniece Reeves-Brown	
<b>Johnson</b>		vacant	<b>DeeAnn Strother</b>
<b>Kaufman</b>		Homer Norville	Emma Glenn
<b>Navarro</b>	Camesha Busby	Carroll Sigman	
<b>Palo Pinto</b>		vacant	Kenneth Johnson
<b>Parker</b>		Shirley Leverett	vacant
<b>Rockwall</b>	vacant	Monte Allred	
<b>Somervell</b>		Laverne West	Allen Sumners
<b>Wise</b>	Kelly Jones	Tim Woodruff	

The shaded area represents the new appointee.



**North Central Texas Council of Governments**

*Item 9*

*Exhibit: 2018-03-09-EDO*

Meeting Date: March 22, 2018

Submitted By: Tom Lombard  
President, North Central Texas Council of Governments

Item Title: Announcement of the President's 2018 Executive Board Nominating Committee

Officers and Directors for NCTCOG's 2018-19 Executive Board will be elected at the Annual General Assembly Meeting on Friday, June 15, 2018.

It has been customary for the current President to serve as Chairman of the Nominating Committee, along with several of NCTCOG's past presidents. In order to qualify prospective nominees and prepare a slate to be submitted to the General Assembly, President Lombard will appoint the attached Nominating Committee.

ME:sc

# North Central Texas Council of Governments

## 2018 Executive Board Nominating Committee

Tom Lombard – President 2017-18; Councilmember, City of North Richland Hills,  
nrhlombard@att.net

Lissa Smith – President 2016-17; Previous Mayor Pro Tem, City of Plano,  
Lissasmith4@gmail.com

John Horn, President 2015-16; County Judge, Hunt County; jhorn@huntcounty.net

Kathryn Wilemon, President 2014-15; Councilmember, City of Arlington,  
kathryn.wilemon@arlingtontx.gov

Steve Terrell, President 2013-14; Mayor, City of Allen, sterrell@cityofallen.org

Bobbie Mitchell; President 2012-13; Commissioner, Denton County;  
Bobbie.Mitchell@dentoncounty.com

Glen Whitley, Past President 2010-11; County Judge, Tarrant County,  
gwhitley@tarrantcounty.com

Bobby Waddle, Past President 2009-10; bgwaddle@flash.net

John Murphy, Past President, 2008-9; johnamurphy2@TX.RR.com

Chad Adams, Past President, 2007-8; cadams@victroungroup.com

T. Oscar Trevino, Jr., Past President 2006-7; Mayor, City of North Richland Hills,  
nrhoscar@sbcglobal.net

Wayne Gent, Past President 2005-6; jwaynegent@live.com

Bob Phelps, Past President 2004-5; bob0701@att.net

Mary Poss, Past President 2000-01; mary@dallastex.com

Ron Harris, Past President 1999-2000; ronharristx@gmail.com

Gary A. Slagel, Past President 1994-95; gary.slagel@CapitalSoft.com

Jim Alexander, Past President 1991-92; jralexander1@verizon.net

Bill Lofland, Past President 1990-91; bill\_lofland@juno.com

Jerry Gilmore, Past President 1974-75; jerryrun.gilmore29@gmail.com



## North Central Texas Council of Governments

*Item 10*

*Exhibit: 2018-03-10-AA*

Meeting Date: March 22, 2018

Submitted By: Monte Mercer  
Deputy Executive Director

Item Title: Status Report on the Vocational Rehabilitation Integration within the Workforce Centers

In September 2016, the State of Texas' Vocational Rehabilitation (VR) department integrated with the Texas Workforce Commission (TWC). A result of the integration was a new TWC requirement, that the VR staff located within each Workforce Board's region, must be integrated within the Workforce Board's workforce centers.

During FY 2017, VR staff were integrated within two (2) of North Central Workforce Board's workforce centers, Corsicana and Waxahachie. It's currently projected that the Workforce Board will integrate five (5) more workforce centers within the next twelve (12) months:

- Greenville - There are currently plans in place to remodel the existing location in a manner that will allow for the addition of nine (9) VR staff. It's currently projected that the remodel will be complete by June 2018.
- Granbury - The current lease expires in June 2018 and the landlord has informed NCTCOG staff that the lease will not be renewed. A new location has been located and terms and conditions are being negotiated. If approved by the NCTCOG Executive Board, it's currently projected that a move to the new location could be completed by the end of FY 2018, which will allow ample space to incorporate three (3) VR staff.
- McKinney - The current location does not have adequate space adjacent to the workforce center which would accommodate twelve (12) VR staff. The landlord, however, has not been agreeable to provide the tenant improvement (TI) funds to build the space from "shell" condition to a finished floor plan.

NCTCOG staff have located an alternative location in McKinney which would be built according to NCTCOG specifications. It would be located on the first floor, be 100% occupied by NCTCOG, and would have a favorable rental rate. If approved by the NCTCOG Executive Board, the new building is projected to be complete by March 2019.

- Terrell - A suite adjacent to our current location is available and space plans are currently being reviewed by NCTCOG staff to determine if it is adequate to incorporate five (5) VR staff. If it's determined adequate, the landlord agrees to the lease for the additional space, and the NCTCOG Executive Board approves the additional space, it's currently projected that the expansion could be complete by March 2019.
- Weatherford - The current lease expires in January 2019. The current location does not have adequate space to integrate ten (10) VR staff. Staff is working with NCTCOG's real-estate broker in order to identify an alternative location that has sufficient space prior to the end of the lease term.

The above timelines and building needs are subject to change and/or modification, however, there are no material changes anticipated. Staff intends to move forward with these plans including seeking Board approval of lease agreements over the next few months.

I will be available to answer any questions should you have any.



## North Central Texas Council of Governments

*Item 11*

*Exhibit: 2018-03-11-AA*

Meeting Date: March 22, 2018

Submitted By: Monte Mercer  
Deputy Executive Director

Item Title: Status Report on Regional Police Academy Space Needs and Opportunity to Lease Additional Space

The Regional Police Academy (RPA) has provided Texas Commission on Law Enforcement (TCOLE) certified Basic Peace Officer training to tens of thousands of cadets in its over 50 years of operation, in addition to in-service training classes for certified peace officers who need to earn continuing education hours. As part of the building remodel project, BOKA Powell met with each program to conduct a needs assessment and RPA was identified as a program that would need considerable attention during this remodel. They currently occupy 13,600 square feet of space, which encompasses staff office space, 3 classrooms, a physical training area, two small restrooms with lockers/showers and a small breakroom/kitchen area that accommodates seating for 10 individuals. They currently have 125 recruits enrolled in one of four concurrent academies today.

The RPA has been operating out of the Centerpoint I office complex for approximately 32 years, with limited facilities to support the number of recruits being trained, particularly as it relates to locker rooms, restrooms and classroom space. The current facility allows the program to operate up to four concurrent academies for new recruits, yet consistently has a wait list for the next available academy. When four academies are running concurrently, it is difficult to allot space for in-service and continuing education classes for existing officers, therefore limiting the services that can be offered to local members.

Staff has explored various options to relocate the RPA to a nearby facility and is considering a lease approximately ¼ mile from the NCTCOG main offices. The proposed facility is located at 2100 Road to Six Flags and is approximately 20,000 square feet. This facility will allow the RPA to add an additional classroom, expand the locker rooms and increase the space allocated for a break room/eating area. The additional classroom space will be used for training classes. The proposed rent rate is over 10% less than their current rent rate; however, with the added space, there will be an increase to their overall rent cost. Additional classes will translate into increased revenues which are anticipated to offset rent for the additional space. In addition to the RPA relocating, the agency's Training and Development Institute (TDI) will co-locate to the facility and pay rent for the training rooms they will be using and pay their proportional cost to the facility.

It is our desire to enter into a lease that would be coterminous with the existing NCTCOG lease, and when comparing total rent costs over the life of both leases, the new facility saves a significant amount of rent costs, yet provides for additional space for both the RPA and TDI.

With your feedback and input, staff will continue working through lease negotiations and evaluating programmatic elements related to the new facility. I will be available to answer any questions should you have any.



**North Central Texas Council of Governments**

*Item 12*

*Exhibit: 2018-03-12-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Status Report on Regional Toll Revenue Funds, Regional Transportation Council Local Funds, and Regional Transportation Council Revolver Fund

Funding has recently been received for the Regional Transportation Council (RTC) Revolver fund. These funds will be used to pay invoices where reimbursement will be placed back into the account. This account should always have a value of \$10 million.

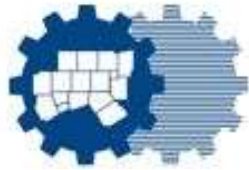
RTC Local funds are revenues managed by the North Central Texas Council of Governments (NCTCOG) due to action by the RTC. These local funds are then used to implement low cost projects or leverage for additional funding.

Regional Toll Revenue (RTR) funds are managed by the Texas Department of Transportation and are revenue sources that come from toll revenue in the region. The RTC has a policy that RTR funding recommendations are coordinated with the county from which the revenues are credited. The NCTCOG Transportation and Administration Departments maintain a website on RTR funds.

I will provide a brief update on the RTR, RTC Local, and the RTC Revolver funding programs and will be available to answer any questions.

AB:tw  
Attachment





**North Central Texas Council of Governments**

*Item 13*

*Exhibit: 2018-03-13-EDO*

Meeting Date: March 22, 2018

Submitted By: Mike Eastland  
Executive Director

Item Title: Status Report on Proposed NCTCOG Bylaws Amendment

The current North Central Texas Council of Governments (NCTCOG) Bylaws were approved by the General Assembly in June 2014 and expanded the total Executive Board composition from thirteen (13) to eighteen (18) members, including seventeen (17) voting and one (1) ex-officio, non-voting member. The ex-officio member is required by law to be a Texas State Legislator and, as a result of their schedules and competing priorities, particularly during sessions, has led to occasional difficulty in obtaining a quorum. In response, staff is proposing a bylaws amendment that would exclude this position from the quorum requirements, reducing the members necessary to be present from ten (10) to nine (9). The proposed amendment language to Section V (L) is shown below:

- L. A majority of the Executive Board members in office immediately before a meeting, excluding the ex-officio, non-voting member, shall constitute a quorum for the transaction of business. No business shall be considered by the Board at any meeting at which a quorum is not present..

Section XI (C) of the Bylaws requires any proposed amendments be submitted in writing to the Executive Board at least sixty (60) days prior to consideration by the General Assembly, which is currently scheduled for June 15, 2018. This item satisfies that requirement.

I will be available at the Board meeting to respond to any questions.

JP:



**North Central Texas Council of Governments**

***Item 14***

*Exhibit: 2018-03-14-EDO*

Meeting Date: March 22, 2018

Submitted By: Mike Eastland  
Executive Director

Item Title: Status Report on Contract with Workforce Board

I will update the Board on the status of the Workforce Board Contract.

## EXECUTIVE BOARD ATTENDANCE

June 2017 - May 2018

EXECUTIVE BOARD ATTENDANCE													
June 2017 - May 2018													
Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Tom Lombard President	P	P	P	P	P	NM	P	P	P				8
Kevin Strength Vice-President	P	P	P	P	P	NM	P	P	P				8
J. D. Clark Secretary/Treasurer	P	P	A	P	P	NM	P	P	A				6
Lissa Smith Past President	P	A	P	A	P	NM	A	A	P				4
Doug Athas	A	P	P	A	A	NM	P	A	A				3
Kelly Gray	A	P	A	P	A	NM	P	A	P				4
Clay Jenkins	P	P	P	P	A	NM	P	A	P				6
Lee Kleinman	P	P	P	P	A	NM	A	A	P				5
Curtistene McCowan	A	P	P	P	P	NM	P	A	P				6
Bobbie Mitchell	P	A	A	P	P	NM	P	P	P				6
Nick Sanders	A	P	P	P	P	NM	A	P	P				6
Keith Self	P	P	P	A	P	NM	P	P	P				7
Ray Smith	P	P	P	P	P	NM	P	P	P				8
Glen Whitley	P	P	A	A	P	NM	P	P	A				5
Kathryn Wilemon	P	P	P	A	P	NM	P	A	P				6
Bruce Wood	P	A	A	P	P	NM	P	P	A				5
Paul Voelker	P	P	P	P	P	NM	P	P	P				8
Ron Simmons - Ex Officio, Non-Voting Member	A	A	A	P	A	NM	A	A	P				2
<b>TOTAL PRESENT</b>	13	14	12	13	13	NM	14	10	14				
<b>Attendance Code:</b>	P=Present    A=Absence    NM=No meeting												



**North Central Texas Council of Governments**

**2018 NCTCOG Executive Board Calendar**

<b>April 26, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>May 24, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>JUNE 15, 2018</b>	<b>GENERAL ASSEMBLY</b>
<b>June 28, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>July 26, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>August 23, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>September 27, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>October 25, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>November 15, 2018</b>	Executive Board Meeting – NCTCOG Offices
<b>December 20, 2018</b>	Executive Board Meeting – NCTCOG Offices

# North Central Texas Council of Governments Foundation, Inc.

616 Six Flags Drive, Arlington, TX, 76011

## **BOARD MEETING**

March 22, 2018

[Immediately Following the Executive Board Meeting]

### Executive Board

- |                         |                           |                         |
|-------------------------|---------------------------|-------------------------|
| 1. ___ Tom Lombard      | 7. ___ Clay Jenkins       | 13. ___ Ron Simmons     |
| 2. ___ Kevin Strength   | 8. ___ Lee Kleinman       | 14. ___ Ray Smith       |
| 3. ___ J. D. Clark      | 9. ___ Curtistene McCowan | 15. ___ Glen Whitley    |
| 4. ___ Lissa Smith      | 10. ___ Bobbie Mitchell   | 16. ___ Kathryn Wilemon |
| 5. ___ Douglas Athas    | 11. ___ Nick Sanders      | 17. ___ Bruce Wood      |
| 6. ___ Kelly Allen Gray | 12. ___ Keith Self        | 18. ___ Paul Voelker    |

### Staff

___ Mike Eastland	___ Edith Marvin	___ Christy Williams
___ Monte Mercer	___ Michael Morris	___ Lucille Johnson
___ Tim Barbee	___ David Setzer	___ Stephanie Cecil
___ Doni Green	___ Molly McFadden	

### **NCTCOG FOUNDATION BOARD:**

Call to order time: \_\_\_\_\_

	<u>Item #</u>	<u>Name of Item</u>
___/___	<b>F1</b>	<b>Approval of the Minutes from the July 27, 2017 NCTCOG Foundation, Inc. Board Meeting</b>
___/___	<b>F2</b>	<b>Resolution Authorizing Submittal of Grant Applications to Enhance and Support the NCTCOG Aviation Careers Program - Michael Morris</b>

Adjournment: \_\_\_\_\_

# North Central Texas Council of Governments Foundation, Inc.

## BOARD MEETING

Minutes — July 27, 2017  
616 Six Flags Drive, Arlington, TX, 76011

President Lombard called the regular meeting of the North Central Texas Council of Governments Foundation Board to order at 2:00 pm

### **Members of the Board Present:**

1. Tom Lombard, President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
4. Douglas Athas, Mayor, City of Garland
5. Kelly Allen Gray, Councilmember, City of Fort Worth
6. Clay Jenkins, County Judge, Dallas County
7. Lee Kleinman, Councilmember, City of Dallas
8. Curtistene McCowan, Mayor, City of DeSoto
9. Nick Sanders, Mayor, Town of Trophy Club
10. Keith Self, County Judge, Collin County
11. Ray Smith, Mayor, City of Prosper
12. B. Glen Whitley, County Judge, Tarrant County
13. Kathryn Wilemon, Councilmember, City of Arlington
14. Paul Voelker, Mayor, City of Richardson

### **Members of the Board Absent:**

15. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
16. Bobbie Mitchell, Commissioner, Denton County
17. Ron Simmons, State Representative
18. Bruce Wood, County Judge, Kaufman County

### **Item F1 Annual Meeting and Orientation of the North Central Texas Council of Governments Foundation, Inc.**

Mike Eastland, Executive Director, explained that the purpose of this item is to hold an annual meeting of North Central Texas Council of Governments Foundation, Inc., (Foundation) and provide an orientation to the members of the Board on the activities and status of the Foundation. In 2002, the Board authorized the creation of a non-profit corporation, the North Central Texas Council of Governments Foundation, Inc., which is a 501(c) (3) organization. The purpose of the Foundation is to supplement NCTCOG activities in order to provide broader service opportunities to NCTCOG's constituents and the North Central Texas region. Once such activity would be to apply for and receive grant funding from both public and private sector entities that require a 501(c) (3) status. The Executive Board and its officers also serve as the Board of the Foundation, which has no employees and is managed and operated by NCTCOG staff.

### **Item F2 Approval of the Minutes of the September 2016 North Central Texas Council of Governments Foundation, Inc.**

President Lombard asked for a motion for approval of the minutes of the last Foundation meeting, which was held in September of 2016.

Upon a Motion by Judge Self (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item F3 Financial Report on the NCTCOG Foundation, Inc.**

Molly Rendon, Assistant Director of Finance, briefed the Board on the financial status of the NCTCOG Foundation, Inc. for year 2016 and current year 2017. She explained that the total of funds received in Calendar Year 2016 was \$74,951 and the total received so far in 2017 was \$78,850.

President Lombard adjourned the meeting at 2:06 pm.

Approved by:

Checked by:

---

Tom Lombard, President  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

---

Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments  
Foundation, Inc.**

***Item F2***

*Exhibit: 2018-03-F2-TR*

Meeting Date: March 22, 2018

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Submittal of Grant Applications to Enhance and Support the NCTCOG Aviation Careers Program

Staff is seeking approval to submit proposals for an approximate amount of \$200,000 in grant funds to Giving Guide (Communities Foundation of Texas), Boeing, Gulfstream Gives, American Honda Foundation, Engineering Information Foundation, Ford Motor Company Fund and Community Services, and others. The funding would be utilized to promote and enhance aviation careers including the aviation careers website and mentoring programs to show students a path to successful careers in aviation.

These grant opportunities are requested to go through the North Central Texas Council of Governments (NCTCOG) Foundation, Inc., as eligible applicants include 501(c)(3) nonprofits. The grants are funded at 100 percent, therefore no local match is required. The Regional Transportation Council has approved activities connected to aviation education integration and outreach in the FY2018 and FY2019 Unified Planning Work Program.

A draft resolution authorizing submittal of grant applications is attached for the NCTCOG Foundation, Inc., Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

EH:lk  
Attachment



**RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATIONS TO ENHANCE AND SUPPORT THE NCTCOG AVIATION CAREERS PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) Foundation, Inc., is a 501(c)(3) nonprofit corporation organized and operating under Texas law and was established to compliment the activities of NCTCOG as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, Giving Guide (Communities Foundation of Texas), Boeing, Gulfstream Gives, American Honda Foundation, Engineering Information Foundation, Ford Motor Company Fund and Community Services, and others have made funding available for STEM Education projects.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The NCTCOG Foundation, Inc., is authorized to submit a grant application to Giving Guide (Communities Foundation of Texas), Boeing, Gulfstream Gives, American Honda Foundation, Engineering Information Foundation, Ford Motor Company Fund and Community Services, and others in an amount of approximately \$200,000 to promote and enhance the aviation careers program.
- Section 2.** These funds shall be incorporated into the appropriate fiscal year budgets.
- Section 3.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program in the name of the North Central Texas Council of Governments Foundation, Inc.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

---

Tom Lombard, President  
North Central Texas Council of Governments Foundation, Inc.  
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Board of the North Central Texas Council of Governments Foundation, Inc., on March 22, 2018.

---

J.D. Clark, Secretary-Treasurer  
North Central Texas Council of Governments Foundation, Inc.  
County Judge, Wise County